

[Date]

[Business Name]

[Business Address]

[City, State ZIP]

Re: Request to Preserve Video Evidence from [Date of Crash]

To Whom It May Concern:

I was involved in an accident on [date] at approximately [time] at [location/address]. Your property's security cameras may have recorded the incident.

I formally request that you immediately preserve all video footage from your security cameras covering the time period from [start time] to [end time] on [date].

This video is important evidence for my insurance claim and potential legal action. Please do not delete or destroy this footage.

Please confirm in writing that you have preserved this footage by contacting me at:

[Your Full Name]

[Your Mailing Address]

[Your Phone Number]

[Your Email Address]

Thank you.

Sincerely,

[Your Signature]

[Your Printed Name]